

## **DURA TEK, INC.**

### **Meeting Notice of Annual General Shareholders' Meeting (Summary Translation)**

The 2025 Annual General Shareholders' Meeting (the "Meeting") of DURA TEK, INC. (the "Company") will be convened at 10:00 a.m., (check-in will start from 9:30 a.m.) Thursday, May 29, 2025 at R501 Meeting Room, 5F., No.320, Sec. 1, Huandong Road, Tainan Science-Based Industrial Park, Tainan, Taiwan

A. The agenda for the Meeting is as follows:

#### **I. Reports**

- (1) Business Report 2024.
- (2) Audit Committee's Report on 2024.
- (3) Report on the distribution of remuneration to employees and directors
- (4) Proposed the report of the establishment of the "Procedures for Ethical Corporate Management and Guidelines of Conduct" and "Code of Ethical Conduct"

#### **II. Ratifications**

- (1) Proposed the 2024 business report and financial statements.
- (2) Proposed the 2024 earnings distribution.

#### **III. Discussions**

- (1) Proposed the capital increase through the issuance of new shares from retained earnings.
- (2) Proposed the amendments of certain provisions of the Company's Articles of Incorporation.
- (3) Proposed the amendments of certain provisions of the "Procedures for the Election of Directors".
- (4) Proposed the amendments of certain provisions of the "Operational Procedures for Acquisition and Disposal of Assets".
- (5) Proposed the amendments of certain provision of the "Operating Procedures for Trading Derivatives".
- (6) Proposed the amendments of certain provisions of the "Operational Procedures for Loaning Funds to Others".
- (7) Proposed the amendments of certain provisions of the "Operational Procedures for Endorsements and Guarantees".

#### **IV. Extraordinary Motion**

B. Proposal for profits distribution of 2024 has been approved by the meeting of the board of directors as follows:

- (1) Cash dividends: NTD9 per share, amounting to NTD102,685,464 in total.
- (2) Share dividends: NTD1.09 per share (109 shares distributed for per 1,000 shares), amounting to 1,243,635 shares in total.

C. Pursuant to Article 165 of the Company Act, the shareholder register will be closed from March 31, 2025 to May 29, 2025.

- D. For those agenda of the shareholders meeting subject to further explanation of the major contents under Article 172 of the Company Act, please login the Market Observation Post System [<https://emops.twse.com.tw/> Electronic Books/ Shareholders' meetings] and insert the Company's stock code and the year to search for the reference information of each matter of the shareholders meeting or supplementary information of the handbook and the meeting.
- E. The agent responsible for tallying and verifying the proxies of this annual shareholders meeting refers to the Registrar & Transfer Agency Department of IBF Securities.
- F. In addition to the meeting notice, one copy of the Sign-in Card and one copy of the authorization letter are attached herein. Your presence is cordially requested. For shareholders who wish to attend the meeting in person, please fill in the Sign-in Card at the second section, sign or affix seal stamps on the card and bring the card to the meeting venue for registration. Return of the Sign-in Card by mail is not required. For shareholders who wish to appoint a proxy, please fill in the authorization letter at the second section, sign or affix seal stamps on the card and mail (or deliver) the card to IBF Securities Stocks Affairs Department, the Company's Agent for Stocks Affairs,(Address: 15F., No. 188, Section 5, Nanjing East Road, Songshan District, Taipei City 105411, Taiwan (R.O.C.) Telephone:(02)2588-8988) at least five days before the meeting date to facilitate the issuance of the Sign-in Card. Any shareholder who did not receive the Sign-in Card may bring their identification documents to the meeting venue to apply for the same.
- G. For shareholders who wish to solicit authorization letters, the Company will consolidate the solicitors' information and disclose them on the Securities and Futures Institution website on April 28, 2025. Investors who wish to make an inquiry, may visit the URL <http://free.sfi.org.tw>, click on "Free Inquiry of Solicitors", and submit search their inquiries. (Stock Code: 8098)
- H. For this Shareholders' Meeting, shareholders may exercise their voting rights electronically between April 29, 2025, and May 26, 2025. Please log in to Taiwan Depository & Clearing Corporation's Stockvote website and follow the relevant instructions to cast the votes (URL: <https://www.stockvote.com.tw>)
- I. Please be advised and act accordingly.

Board of Directors  
DURA TEK, INC.